# KTC

## **KELLER TECHNOLOGY CORPORATION**

MAILING ADDRESS: P.O. BOX 103, BUFFALO, NEW YORK 14217-0103 SHIPPING ADDRESS: 2320 MILITARY ROAD, TONAWANDA, NEW YORK 14150 PLANT AND OFFICE TELEPHONE 716/693-3840

# **KTC – Buffalo New Supplier Application Packet**

- 1. Please note this is an application to become an Approved Supplier for the Buffalo/NY facility of Keller Technology only. Applications for the Charlotte facility must be completed and filed separately per instructions on the supplier landing page.
- 2. To apply, first read all FAQ's on the supplier landing page.
- 3. Complete the forms below with all current, accurate and available information.
  - Commercial suppliers complete only pages 1 & 2
  - Sub, fabrication, plating and all other suppliers must complete all pages.
- 4. Once completed, attach the application packet, a current W-9 form and any relevant documentation or certifications and email to: BuffaloSuppliers@kellertechnology.com

### 5. Please note:

- Submission of an application does not guarantee approval.
- We only purchase from Approved Suppliers however, Approved Suppliers are not guaranteed orders on approval. Orders are placed based on business need.
- Approved Suppliers will be contacted when they are added to the Approved Supplier List.
- Due to volume of applications, we are unable to contact suppliers who are not approved. Please do not call or email with follow-ups.

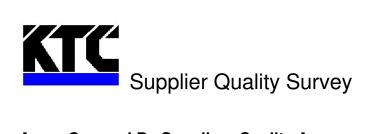
| Contact Information      |  |  |
|--------------------------|--|--|
| Supplier Name:           |  |  |
| Contact Person:          |  |  |
| Phone:                   |  |  |
| Fax:                     |  |  |
| Email:                   |  |  |
|                          |  |  |
| Remit Address            |  |  |
| Street Address:          |  |  |
| City, State, Zip:        |  |  |
|                          |  |  |
| Purchase Point Address   |  |  |
| Street Address:          |  |  |
| City, State, Zip:        |  |  |
|                          |  |  |
| Dun & Bradstreet Number: |  |  |
|                          |  |  |
| Preferred Payment Terms: |  |  |



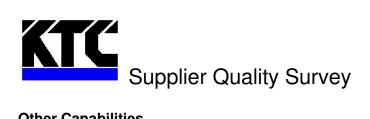
| Contact Information   |  |  |
|---|--|--|
| Supplier Name:  |  |  |
| Phone #:  | - "  |  |
| Email Address:  |  |  |
| Mailing Address:  |  |  |
| City:   | State:   | Zip:   |
| Shipping Address:   | -  |  |
| City:   | State:   | Zip:   |
| General Information   |  |  |
| Years in Business:  | Facility Square Foota  | nge:   |
| Office Employees:   | Own or Lease:  |  |
| Factory Employees:  | Available Shifts:  |  |
| Supplier Ethics & Labor Conf Keller Technology Corporation ma to all United States government law environmental protection practices  | ormity  Indates that all of its U.S. based app ws & regulations concerning fair hiring including but not limited to the exclusions.                        | roved suppliers conform<br>ng, wage, labor, and                          |
| Supplier Ethics & Labor Conf Keller Technology Corporation ma to all United States government law environmental protection practices practices which encourage or invo  Use of or trade in conflict m Illegal waste management Illegal storage or dumping Child Labor Human trafficking Indentured servitude              | cormity  Indates that all of its U.S. based app ws & regulations concerning fair hirir is including but not limited to the excludive:  Ininerals practices | roved suppliers conform<br>ng, wage, labor, and                          |
| Supplier Ethics & Labor Conf Keller Technology Corporation ma to all United States government law environmental protection practices practices which encourage or invo  Use of or trade in conflict m Illegal waste management Illegal storage or dumping Child Labor Human trafficking Indentured servitude Forced labor | cormity  Indates that all of its U.S. based app ws & regulations concerning fair hirir is including but not limited to the excludive:  Ininerals practices | roved suppliers conform<br>ng, wage, labor, and<br>usion of any business |



| <b>Administrative Orga</b>                     | <u>anization</u>                          |
|--|---|
| President:                                     | Quality Manager:                          |
| Email Address:                                 | Email Address:                            |
| Sales Contact:                                 | Production Manager:                       |
| Email Address:                                 | Email Address:                            |
| Business Profile                               |   |
| Operational Manual:                            | Quality Manual:                           |
| Lean Mfg Training:                             |   |
| <u>Certifications</u>                          |   |
| ISO (List Standards): _                        |   |
| ASME Code (List Standards):                    |   |
| Do you have an ITAR                            | compliant export control program? Yes No  |
| Are you DDTC ( Direct Registered?              | rorate of Defence Trade Control)  Yes  No |
| Other Certifications:                          |   |
| Inspection Departm                             | <br>lent                                  |
| Number of                                      | Dept. Square Footage:                     |
| Employees: ——————————————————————————————————— |   |
| Calibration Equipment                          |   |
| Calibration Equipment                          | Labeled1e51v0                             |
| Inspection Equipment:                          |   |
|  |   |
| Additional Comments:                           |   |
|  |   |
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| Areas Covered By Suppliers Quality Assurance Manual                    |   |  |  |  |  |
|--|---|--|--|--|--|
| Procureme  | nt Final Ins  | INACTION I I   | leasuring & Test<br>quipment                                     |  |  |
| Receiving I  | nspection Correctiv                                     | ve Actions N   | onconforming Material  |  |  |
| In-Process Inspection Material Handling, Storage, Packaging & Delivery |   |  |  |  |  |
| Comments   |   |  |  |  |  |
| Capabilities (c  | heck all that apply)                                    |  |  |  |  |
| <b>CNC Milling</b>   | Horizontal – Size:                                      | Vertica  | l – Size:  |  |  |
| CNC Turning  | Small<br>Up to Ø6" x 14"                                | Medium Up to Ø12" x 30"  | Large Larger than Ø12" x 30"                                     |  |  |
| Manual<br>Turning  | Small Up to Ø6" x 14"                                   | Medium Up to Ø12" x 30"  | Large<br>Larger than Ø12" x 30"                                  |  |  |
| Wire EDM   | Small<br>Up to 12" x 12" x 12"                          | Medium Up to 30" x 30" x 30"                                     | Large Larger than 30" x 30" x 30"                                |  |  |
| Heavy<br>Presses   | Small Up to 25 tons                                     | Medium Up to 50 tons   | Large Up to 100 tons (or greater)                                |  |  |
| Tolerance<br>Capability  | Can hold dimensional tolerances accurate to ±.01"/.25mm | Medium Can hold dimensional tolerances accurate to ±.005"/.125mm | Tight Can hold dimensional tolerances accurate to ±.0005"/.025mm |  |  |



| Other Capabilities                                  |                                 |
|---|---------------------------------|
| Manual Milling                                      | Tig Welding                     |
| CNC Laser   | Mig Welding                     |
| CNC Punch   | Surface Grind                   |
| CNC Brake   | Blanchard Grind                 |
| Sheet Metal   | Plasma Cutting                  |
| Small Machining                                     | Water Jet                       |
| In-House Painting                                   | In-House Plating / Anodizing    |
| Specialty Manufacturing                             | <del></del>                     |
| Please describe all other specialty capabilities an | d equipment not outlined above: |
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| For KTC Site Representative use of   | nly:                 |     |    |
|--|----------------------|-----|----|
| Cleanliness:   | Existing QC Process: |     |    |
| General Organization:  | Equip. Condition:    |     |    |
| Raw materials controlled: (i.e. job, customer,etc)   |                      |     |    |
| Additional Notes:  |                      |     |    |
|  |                      |     |    |
| For KTC Management Only: The supplier appears capable of fulfilling Standards as listed on BUF-FORM-PUR- supplying quality parts to KTC. |                      | Yes | No |
| If no, explain   |                      |     |    |
| Keller Technology Signature  |                      |     |    |
| Supply Chain Manager (or Designee)   | Date                 |     |    |